



Waganakising Odawak

Little Traverse Bay Bands of Odawa Indians

Office of Tribal Chair

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LTBB HEARING AIDES REGULATIONS REG-HS-RES 060210-001

- I. Purpose.** To establish regulations Pursuant to Tribal Resolution #, Supplemental Funding Program for Establishing a Hearing Aid program, to assist Tribal Citizens with the purchase of hearing aids.
- A. The Human Services Department shall receive and process requests for hearing aids. The Human Services Department shall create a line item in future budgets to continue providing the hearing aid assistance.
 - B. The Human Services program will provide services to all enrolled Little Traverse Bays Bands of Odawa Citizens.
 - C. The hearing aid program provides for citizens who have provider documentation stating the LTBB Citizen condition requires repairs or corrective action based on a medical need and/or their present condition has diminished and/or compromised their quality of life.
 - D. The LTBB Citizens must exhaust all their available medical / hearing aid options before applying for this program. The hearing aid program is the payer of last resort.
- II. Administrative Requirements.**
- A. Office procedures shall be adopted by the LTBB Human Services Department with regards to processing applications.
 - B. A brief explanation of the Hearing Aid program shall be published in the Odawa Trails at least quarterly and on posted to the LTBB website.
 - C. Electronic and paper versions of the full Hearing aid program regulations and procedures shall be made available to any Tribal Citizen requesting hearing aid assistance.
 - D. The hearing aid application will be processed once all required documentation within the Human Service program file is complete.

- E. If the request is denied, Human Service Department shall notify the requestor within seven (7) business days of the reason(s) for the denial.
- F. LTBB Accounting Department requires original invoice(s) to process payments for reimbursement of the Hearing Aids.
- G. Human Services staff will obtain W-9 forms for all hearing aid providers participating in the direct billing option. LTBB Accounting Department requires W-9 forms for all vendors conducting business with the Little Traverse Bay Bands of Odawa Indians before payment can be processed.
- H. In the event, a service provider refuses to participate in the LTBB Vendor Application process. The Tribal Citizen must pay for hearing aids and submit original receipts of the transaction to the Human Services Department for reimbursement.

III. Limitations.

- A. The hearing aid funds are limited to \$700.00 per device per ear.
- B. Tribal Citizen may utilize hearing aid assistance once every 5 years.
- C. Program is available until current years' funding has been exhausted.